

## Venture Beyond: A Year to Explore, Serve and Inspire

### Role Description

#### General Responsibilities

- Training and working with the Outdoor Education team
- Volunteering with other team members across all departments
- Helping to deliver and support the programmes for children and young people

#### Specific Duties

- Assisting and leading outdoor education sessions with children and young people
- Providing consistent high levels of customer service
- Assisting as required to enable the smooth and efficient running of the Centre including kitchen, housekeeping, groundskeeping, outdoor education, administration and maintenance
- Effectively communicating with customers and external contractors
- Following operating procedures, policies and risk assessments
- Reporting to the Volunteer Manager for time off and sickness
- Positively representing the Charity by demonstrating responsible behaviour at all times

#### Person Specification

##### *Essential*

- Commitment to the Charity's vision, values and mission
- Interest in the outdoors
- Commitment to living within the community of Heatree
- Team player
- Christian with a desire to grow in faith and share with others
- Aged 18 or over
- Recommendation by home church/youth group/Heatree Leadership staff member.

##### *Desirable*

- Experience working with children and young people
- IT literate
- Ability to work under own initiative

#### Personal Attributes

- Honest
- Enthusiastic
- Reliable
- Punctual
- Motivated with a 'can do' attitude

Please note that an enhanced DBS check is a requirement of this role.

### Timeline

The programme outlined below will help give you an idea of what you will be doing throughout your year. The areas where you will be working in will be flexible and dependant on the needs of the centre.

<b>August</b>	Induction and Welcome Expedition on Dartmoor	<b>Christian Leadership Part 1: Living in Community</b>
<b>September</b>	First Aid and Food Hygiene training and induction for all departments: 'Getting to Know the Centre' Training in Low Adventure, Orienteering, Archery, Bushcraft and Prehistory	
<b>October</b>	Practical experience in running activity sessions alongside working in other areas of the centre	
<b>November</b>		
<b>December</b>	Training in Climbing Wall Award, Paddlesports and Hill Walking Leadership	<b>Christian Leadership Part 2: Values and Leadership</b>
<b>January</b>		
<b>February</b>	Practical experience in running activity sessions alongside working in other areas of the centre	
<b>March</b>		
<b>April</b>		<b>Christian Leadership Part 3: Sharing Faith</b>
<b>May</b>	Leading activity sessions	
<b>June</b>		
<b>July</b>	Discovering your calling and where to next? Explore where you can go from here...	